



## **CEC Evaluators Committee Description**

### **Purpose:**

This Committee's task is to support the Conference Program & Yearbook Committee with the review and evaluation of CEC training sessions (including PDH approvals). To oversee the evaluation and recommendation of courses and presenters and ensure the integrity of the Association's professional development offerings.

### **Time Commitment:**

- The Committee reviews and evaluates CEC sessions when requested by NYSCHSA staff.
- Approximately 8-12 training sessions are held each year at conferences and June business meeting.
- Each training session is reviewed by two individuals
- Each review takes approximately 20-30 minutes
- The Committee does not meet on any regular interval. Biennial training is required to be an evaluator under NYS Practicing Institute of Engineering (PIE)
- Training is completed online
- Chair to participate in any discussions with the Conference Program and Yearbook Committee regarding sessions.

### **Responsibility & Procedures:**

There are no procedural outlines for the committee (other than adhering to the evaluation guidelines established by NYS PIE). No procedures are recommended unless the scope of the committee changes.

### **Goals:**

Being a support Committee, there are no goals to establish as long as the work of the CEC evaluations is being completed.

### **Support:**

NYSCHSA staff gather and distribute all the session materials to the Committee members for evaluation.

### **Co-Chair:**

Tony DaRin, P.E. Barton & Loguidice

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