



2025 Summer Conference MASTER EVENT SCRIPT

September 14 – 17, 2025 | Fort William Henry, Lake George

Note: This Master Event Script (MES) is a “living document” and will be regularly updated as conference plans are confirmed, and information is finalized.

PREP DAY		Saturday, September 13	Location
12:00 pm		Staff Arrival / Unloading / Prep Work	Glens Falls Room
CONFERENCE DAY 1		Sunday, September 14	Location
Morning		Registration Set – Up / Final Checks	
11:00 am – 12:00 pm		Pre-Conference Meeting (NYSCHSA Staff & Hotel Staff)	Glens Falls Room
12:00 pm		Registration Ready	CC Foyer
3:00 – 6:00 pm		Registration Open / Welcome Attendees	CC Foyer
4:00 pm		Hotel Check-In Begins	
6:30 – 8:00 pm		Cocktails President’s Welcome Dinner	Carriage House
6:30 – 9:30 pm		Open bar	Carriage House
CONFERENCE DAY 2		Monday, September 15	Location
6:30 am		Staff Checks / Opening	Ft. Edward Room
6:30 am – 8:30 am		Breakfast Buffet	White Lion Room
7:00 am – 8:30 am		ACEC Session	Albany Room
8:30 am – 9:45 am		Welcome opening session	Lake George Room
9:45 am – 10:00 am		Refreshment Break	Ft. Edward Room
10:15 am – 11:15 am		CEC Session #1: Pavement Preservation – Treatment Strategies and Candidate Selection	Tupper/Indian Lake Room
11:30 am – 12:15 pm		BBQ Lunch (Golfers Only)	Carriage House
12:30 pm		Golf Tournament at Hiland Golf & Country Club – Shot Gun Start	
1:00 pm – 4:00 pm		Networking Activities: Choose from Lake George Steam Boat Cruise or Revolution Rail Bike Excursion. Lunch provided during both activities.	
6:00 pm		Dinner on your own	

9:00 pm – 11:00 pm	Night Cap Reception (Open Bar)	Tankard Taverne
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CONFERENCE DAY 3	Tuesday, September 16	Location
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6:30 am	Staff Checks / Opening	
7:00 am – 11:00 am	Registration Desk Open	CC Foyer
7:00 am – 9:00 am	Buffet Breakfast	White Lion Room
7:00 am – 8:15 am	Superintendents Posterboard Meeting	Long Lake Room
8:30 am – 9:30 am	CEC Session #2: KISSES: Keep it Simple for Safety	Albany Room
9:30 am – 10:00 am	Refreshment Break	Ft. Edward Room
10:00 am – 11:00 am	Superintendents Roundtable	Tupper/Indian Lake Room
11:00 am – 12:00 pm	CEC Session #3: Building Together: A Collaborative Journey to a Safer Community	Albany Room
12:00 pm	Lunch – BBQ on patio	Carriage House
1:00 pm – 2:00 pm	CEC Session #4: Staying Safe in the Right-of-Way	Albany Room
2:00 pm – 3:00 pm	TIC Committee Meeting	Tupper/Indian Lake Room
6:30 pm – 7:30 pm	Banquet Cocktail Reception	Carriage House
7:30 pm	Banquet	

CONFERENCE DAY 4	Wednesday, September 17	
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6:30 am	Staff Checks / Opening	
7:00 am – 11:00 am	Registration Desk Open	CC Foyer
7:00 am – 9:00 am	Buffet Breakfast	White Lion Room
9:00 am – 10:00 am	CEC Session #5: Stronger, Longer Lasting Roads	Albany Room
10:00 am – 12:00 pm	Superintendents Business Meeting	Long Lake Room/ Start at 9 AM if no CEC
2:00 pm	Staff Pack-Up	